



Stepney Greencoat C of E Primary School

Code of conduct for volunteers

At Stepney Greencoat CE Primary School, we are committed to providing a safe, supportive and engaging environment for all. We expect our volunteers to uphold this commitment to our pupils by agreeing to reflect our school values:

Perseverance – Love – Truth – Respect – Friendship - Trust

As a volunteer at Stepney Greencoat, I agree to:

- ✓ be supportive and encouraging when working with our pupils
- ✓ communicate with pupils, staff and other volunteers in a friendly and professional manner
- ✓ follow the instructions provided by supervisors, and ask for guidance or clarification if required
- ✓ inform the class teacher if I am concerned by the behaviour of any pupils or are struggling to manage to behaviour of the pupils with whom I work – behaviour management is the responsibility of school staff.
- ✓ treat everyone with dignity and respect - in accordance with the Equality Act 2010 the school has a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief or sexual orientation.
- ✓ adhere to the school's procedures and policies, including those on Safeguarding and Child Protection, ICT and internet acceptable use, Online Safety, Data Protection, Health and Safety, Equality, Whistle-blowing and Behaviour
- ✓ speak directly to the Designated Safeguarding Lead (DSL) or Deputy DSL if I have any concerns about the welfare of a child, or if a child makes a disclosure
- ✓ maintain confidentiality with regards to information about pupils, families and staff – volunteers should not discuss pupils with parents or other children

- ✓ contact the school office as soon as possible if unable to make your expected/scheduled time
- ✓ safely put away my mobile phone and any other devices during my allotted volunteering time unless otherwise directed by a member of staff

Please sign and date below

Signature: _____ **Date:** _____

Print name: _____